Helsinki

Privacy statement

General Data Protection Regulation (2016/679), Articles 13 and 14

Privacy statement for the register of morning and after-school activities for schoolchildren

Data controller

The Education Committee has delegated the duties of the controller to the Head of the Education Division (Education Committee, 20 November 2018, §250).

Why do we process your personal data and on what grounds?

The data is processed for the purpose of organising morning and after-school activities in accordance with the Basic Education Act.

The purpose of processing personal data in the register is to organise morning and after-school activities for schoolchildren in accordance with the Basic Education Act.

Point (b) of Article 6(1) of the EU General Data Protection Regulation: the processing is necessary for the performance of a contract to which the data subject is a party or for taking pre-contractual measures at the request of the data subject.

Point (c) of Article 6(1) of the EU General Data Protection Regulation: this processing is necessary for compliance with a legal obligation to which the data controller is subject.

What personal data do we process about you?

After-school activities in accordance with the Basic Education Act

Application for afternoon activities:

- the applicant's details: the child's name, personal identity code, home address, postal code and city, home phone, the language that the child speaks best, school and grade, decision on special support
- guardian information: name, home address, email address, daytime telephone number. Personal identity code of the guardian paying the invoice.
- application data: information about the place of operation and the provider of the activity for which the application is made, hours of operation, additional clarifications provided by the guardian, e.g. the child's state of health

Decision on admission to the activity

- information collected during admission and placement

Billing

- information collected from invoicing for activities; attendance data

information collected when applying for a fee reduction

- guardian application: the fee reduction is affected by guardian income information, the names of the child's siblings and year of birth

Personnel information in the service provider's operations

- the personnel member's name, job title, basic training, completed degrees, place and year of completion, information on qualifications, sector-specific work experience and information about criminal background checks for people working with children. In addition, a list of the names of the personnel working in after-school activities by location.

Morning activities in accordance with the Basic Education Act

Registration for morning activities (Wilma form)

- the child’s name, the guardian’s name, telephone number and email address
- morning activities attendance information

Where do we collect your personal data?

After-school activities in accordance with the Basic Education Act

- information provided by guardians themselves
- information provided by service providers themselves

Morning activities in accordance with the Basic Education Act

- information provided by guardians themselves

To whom do we disclose or transfer your personal data?

- to the service provider (personal data processor) of the morning and after-school activities in accordance with the Basic Education Act, to whom we provide the necessary information for organising the activities of the child placed in the activity and granting the fee reduction (Section 48b(3) of the Basic Education Act)
- the data collected in the invoicing for activities provided by the city itself is transferred to the SAP calculation system of the City of Helsinki’s Department of Financial Management Services (Talpa).
- a letter of support for the fee reduction to the relevant service provider
- The City of Helsinki has insured all the schoolchildren studying in the city's schools against accidents. The personal data of schoolchildren may be disclosed to the insurance company from which the city has purchased the insurance in connection with the handling of insurance claims.
- Information about the decision to admit a child to afternoon activities will be transferred to the Finnish Digital and Population Data Agency's Suomi.fi service if the guardian has consented to the electronic notification of the decision.

Will your personal data be transferred outside the EU or EEA?

Personal data will not be transferred outside the EU or EEA.

How long do we retain your personal data?

The storage and deletion of data is carried out in accordance with the City of Helsinki Information Control Plan (https://tiedonohjaus.hel.fi/).

Automated decision-making and profiling

Personal data will be not be used for any automated decision-making or profiling.

Your rights regarding the processing of your personal data

The rights of the data subject and instructions on how to exercise them can be found at:

https://www.hel.fi/en/decision-making/information-on-helsinki/data-protection-and-information-management/data-protection/rights-of-data-subjects-and-exercising-these-rights

Right to review data (right of access to data, Article 15)

You have the right to know which of your personal data is being processed and what data has been stored about you. The city will provide the information without undue delay, at the latest within one month of receiving the request. If necessary, this period may be extended by a maximum of two months if the request is of exceptional scope and complexity. If the time limit is extended, the city will inform the person requesting the information of this within one month of receiving the request, also stating the reasons for the delay.

If the city refuses to carry out your review request, it will inform you of this no later than one month after receiving the request. The city will also indicate the reasons for the refusal

unless this compromises the purpose of the refusal. The possibility of lodging a complaint with a supervisory authority and of seeking other remedies will also be mentioned in this connection.

Right to rectification (Article 16)

You have the right to request that the city rectify any inaccurate personal data concerning you without undue delay. You also have the right to have any incomplete information completed. Any incompleteness in the data will be resolved by taking into account the purpose of the processing of personal data.

If the city does not accept your request for rectification, it will issue a written certificate stating the reasons why the request was not accepted. The possibility of lodging a complaint with a supervisory authority and of seeking other remedies is also mentioned in connection with the certificate.

Right to be forgotten (Article 17)

You have the right to request the erasure of your data in the following cases:

- You withdraw your consent, on which the processing was based, and there is no other legal basis for the processing.
- You object to the processing of your data for direct marketing.
- You object to the processing for a reason related to your specific personal situation, and there is no legitimate reason for the processing to continue.
- Your personal data has been processed unlawfully.
- Your personal data must be erased to comply with a legal obligation to which the data controller is subject under Union or Member State law.
- Your personal data has been collected in connection with the provision of information society services and pertains to the personal data of a minor.

If the city does not accept your request for erasure, it will issue a written certificate stating the reasons why the request was not accepted. The possibility of lodging a complaint with a supervisory authority and of seeking other remedies will also be mentioned in this connection.

The right to have data erased does not apply if the processing is based on compliance with the city's statutory obligation, the performance of a task carried out in the public interest or the exercise of public authority vested in the city.

Right to restriction of processing (Article 18)

In certain situations, you may have the right to request that the processing of your personal data be restricted until your data has been duly verified and corrected or completed. Such situations include, for example, cases where you dispute the accuracy of your data, in which case the processing of your data will be limited until the city verifies its accuracy.

Right to data portability (Article 20)

You have the right to transfer your personal data from one data controller to another only if you have personally provided your data to the controller, and the processing is based on consent or a contract and is carried out automatically.

This right does not apply to processing that is necessary for the performance of a task carried out in the public interest or in the exercise of an official authority vested in the city.

Right to object (Article 21)

You have the right to object to the processing of your personal data at any time based on your specific personal situation when the processing is based on legitimate interest, the performance of a task carried out in the public interest, or the exercise of official authority vested in the city. In such a case, the data may no longer be processed unless the city demonstrates compelling legitimate grounds for the processing. The processing may also continue if it is necessary for the establishment, exercise or defence of legal claims.

Data subject's right to withdraw consent (Article 7)

When the legal basis for processing your data is consent, you have the right to withdraw your consent at any time. When requesting consent, the city will inform you of the right to withdraw your consent.

The withdrawal of consent does not affect the lawfulness of consent-based processing carried out before the withdrawal.

Right to lodge a complaint with an authority (Article 77)

You have the right to lodge a complaint with a supervisory authority if you consider the processing of your personal data to infringe on the EU General Data Protection Regulation (EU) 2016/679. In addition, the data subject has the right to exercise other administrative and judicial remedies.

Office of the Data Protection Ombudsman

Visiting address: Lintulahdenkuja 4
Postal address: PO Box 800, FI-00531 Helsinki, Finland
Email: tietosuoja@om.fi
Telephone exchange: +358 29 56 66700

How can you contact us about privacy issues?

You can contact us using the contact information provided in this privacy statement.

Contact person

In matters concerning the register, you can contact the Administrative Assistant in charge of morning and after-school activities for schoolchildren in the Education Division's Administrative Services.

Responsible persons

For Finnish and Swedish-language activities, the Director of Leisure Services in Basic Education and the Senior Planning Officer for morning and after-school activities.

Contact details

Electronic data requests and data rectification requests: the city’s e-services portal
https://www.hel.fi/en/e-services

Education Division, City of Helsinki
Työpajankatu 8,
00580 Helsinki
P.O. Box 58300, 00099 City of Helsinki

Contact details of the Data Protection Officer

City of Helsinki’s Data Protection Officer
tietosuoja@hel.fi
+358 9 310 1691 (telephone exchange)

This privacy statement was updated on 18 February 2026.