

INFORMATION TO BE COLLECTED ON THE ACTIVITIES OF ASSOCIATIONS APPLYING FOR OPERATING AND HIRING GRANTS

Instructions on how to enter the number of members of the association/those participating actively in activities, the number of times young people participated in the activities of the association and the places where the association organised activities for young people.

1. Number of members of the association or those participating actively in activities

Specify here by age group the number of members of the association or action group/youth department/similar or the number of active participants comparable to members and the share of Helsinki residents in that number.

An active participant refers to a person who regularly participates in the activities of the association/action group/department or similar. Regular activities can include clubs, meetings, camps and organisation of events. Participants who have participated as members of an audience or who have participated occasionally do not count as active members.

2. Young people s participation times in the activities of the association

2a) All participation times of persons under 29 years of age in the previous calendar year

Enter here the total number of participation times for the year preceding the application. For example, if you are applying for a grant for 2024, enter the figures available for 2023.

The figure indicates the total number of times persons under 29 years of age have participated in the activities of your association/group during the previous year.

Activities refer to the activities of the association throughout the year, such as clubs, courses, camps, events and performances. If the activity lasts overnight, it counts as only one event, such as a camp lasting several days and nights. Day camps lasting more than one day are also counted as one event.

A participation time refers to every participant of every event, session, activity or similar.

You can only enter one figure. This figure also includes digital attendance.

Activities	Number of meetings	Participants under 29 years of age
Club or course	1. time	10
	2. times	20
	3. times	25
May Day event	1. time	100
Open evening activities	10 times during the year	400 (40 participants each time)
Overnight camp 9/6–15/6	1 camp	30 (camp participants)
Total		585 participation times of persons under 29 years of age

Table 1. Participation times of young people of the example association in 2023

2b) Of which digital participation times of persons under 29 years of age amounted to

Enter here the total number of participation times for the preceding calendar year. For example, if you are applying for a grant for 2024, enter the figures available for 2023. The figure indicates the total number of times persons under 29 years of age have participated in the digital activities of your association/group during the previous year.

A digital participation time refers to a situation where a person under 29 years of age attended an event, session, activity or similar held online or in a digital operating environment. A participation time refers to every participant of every implemented event, session, activity or something similar.

Activities refer to the association’s digital activities throughout the year, such as online lectures, Teams meetings and data collection on social media platforms. If the activity lasts overnight, it counts as only one event.

You can only enter one figure. This figure is already included in the total participation times. In the case of some digital activities, the number of participants under 29 years of age may be based on an estimate.

Activities	Number of meetings	Participants under 29 years of age
Online course	1. time 2. times 3. times	10 10 15
Teams information session for members	1. time	100
Voting on Instagram on the contents of activities	5 times during the year	125 (total for all voting times)
Total		260

Table 2. Digital participation times of young people of the example association in 2023

3. Places where the association organised activities for young people during the previous year

Here information is collected on the physical places and areas where the association has organised activities for young people. If the association has organised activities only digitally, you do not need to fill in the fields.

Under the place name, enter the place where the activity was organised, for example Luuppi/Kontula Youth Centre or Alppipuisto Park. Under the postal code, enter the postal code of that place, e.g. 00940 or 00500. Please include all the places and areas where activities for young people have been organised, regardless of whether it is a place/area belonging to the city or some other place/area.